



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Tuesday, March 20, 2018 – City Council Chambers  
12:00 p.m.**

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**With** Mayor D. Canfield in the Chair, Councillor M. Goss, Councillor R. McMillan, Councillor D. Reynard, Councillor L. Roussin, Councillor S. Smith, Councillor C. Wasacase

**Staff:** Karen Brown, CAO, Heather Lajeunesse, Deputy Clerk, Jeff Hawley, Manager of Operations & Infrastructure

## **Call to Order**

Mayor Canfield called the meeting to order and Councillor McMillan delivered a blessing.

## **Public Information Notices as per By-law Number 144-2007**

### **Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

N/A

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

There were none declared.

## **Confirmation of Minutes**

### **1. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – February 20, 2018

## **Deputations**

None

## **Additions to the Agenda**

None

## **2018 Christmas Closures**

### **2. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council authorizes the closure of City Hall and Operations Second Floor on December 24 and December 31, 2018 to reflect the dates falling on Mondays during the 2018 Christmas season; and further

That staff be required to have the appropriate vacation or lieu time to cover these closures.

**Kenora Sports Hall of Fame Funding Application to LOWRCF Support  
3. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council of the City of Kenora hereby supports the Kenora Sports Hall of Fame request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation for support of the building of the cabinets in the inaugural year.

**Kenora Drinking Water System Summary  
4. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That the Council of the City of Kenora hereby receives the 2017 Kenora Drinking Water System Summary Report, for the period January 1<sup>st</sup>, 2017 to December 31<sup>st</sup>, 2017, as prepared by Biman Paudel, Water & Wastewater Division Lead.

**243 Rabbit Lake Road Lease Extension  
5. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council authorizes a five (5) year extension of lease agreement with William W. Creighton Youth Services at 243 Rabbit Lake Road; and further

That Council give three readings to a bylaw to authorize the extension of the lease agreement for 5 years commencing April 1, 2018 and ending March 31<sup>st</sup>, 2022 with William W. Creighton Youth Services for the lease fees outlined.

**Investment Readiness Assessment Project Findings  
6. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby accepts the final report for the Investment Readiness Assessment project.

**Making Kenora Home Social Enterprise  
7. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby supports the initiative to develop a social enterprise in Kenora lead by the Making Kenora Home organization; and further

That the City recognizes the strategic alliance that supporting social enterprise will bring for the betterment of Kenora.

## **Recreation 4<sup>th</sup> Quarter Report**

### **8. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council accepts the Revised 2017 Fourth Quarter Report for the Recreation Services Department.

## **Council Remuneration 2017**

### **9. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council receive the reports required under Section 284 of The Municipal Act, 2001, as amended, setting out the Annual Statement of Remuneration and Expenditures for Members of Council in accordance with Remuneration By-law #48-2013.

## **Deputy Division Registrar Appointment**

### **10. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council gives three readings to a bylaw to appoint Hannah Love as a Deputy Division Registrar and Lottery Licensing Officer for the City of Kenora effective immediately; and further

That the appointment of Sandy Ratcliffe be repealed effective April 30, 2018.

## **Health and Safety Policy Statements 2018**

### **11. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That Council of the City of Kenora hereby accepts the City of Kenora Occupational Health and Safety Policy, the City of Kenora Workplace Harassment Policy and the City of Kenora Workplace Violence Prevention Policy; and further

And that the signatures of the Mayor and CAO are affixed to said policies along with the date of endorsement and are posted in all workplaces.

## **Minister of Fisheries and Oceans Management Agreement**

### **12. Moved by S. Smith, Seconded by D. Reynard**

That three readings be given to a bylaw to execute a management agreement between the Corporation of the City of Kenora and Her Majesty the Queen represented by the Minister of Fisheries and Oceans for the Harbourfront and Keewatin Docks; and further

That the Mayor and Clerk be authorized to execute this agreement.

**Discussion:** Councillor Reynard expressed concern about this item not coming to the Committee of the Whole meeting first as he has some questions. It was clarified by Karen that this lease was missed for renewal when it expired and the agreement has been back dated. It was confirmed that Keewatin Docks should not form part of this resolution as the Keewatin Wharf now belongs to the City and is not included in the agreement.

### **Amended Resolution #12:**

**Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That three readings be given to a bylaw to execute a management agreement between the Corporation of the City of Kenora and Her Majesty the Queen represented by the Minister of Fisheries and Oceans for the Harbourfront Docks; and further

That the Mayor and Clerk be authorized to execute this agreement.

**Ministry of Health & Long Term Care Healthy Kids Funding Agreement**

**13. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and Her Majesty the Queen in Right of Ontario as represented by the Minister of Health and Long Term Care for the provision of a Healthy Kids Community Challenge funding agreement; and further

That the CAO be authorized to execute this agreement.

**Discussion:** Karen clarified for Council that this program was initiated a few years back and it is delivered by the Northwestern Health Unit. There was an opportunity to receive funding for another year and the application must be made through a municipality, therefore we are essentially the conduit to flow the money through.

**7<sup>th</sup> Avenue Bridge Replacement Contract Execution**

**14. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That further to Council accepting the tender of MD Steele related to the Seventh Avenue Bridge Replacement, authorization be and is hereby given for the Mayor and Clerk to execute an agreement between the Corporation of the City of Kenora and MD Steele; and further

That three readings be given to a by-law for this purpose.

**Various Committee Minutes**

**15. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- January 25 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- December 14 – District of Kenora Home for the Aged Board of Management
- January 11 – Kenora District Services Board
- January 16 – Planning Advisory Committee; and further

That these Minutes be circulated and ordered filed.

## **Water & Wastewater System Monthly Summary – January 2018**

### **16. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby accepts the January 2018 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Kenora Professional Fire Fighters Collective Agreement**

#### **17. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby approves the Collective Agreement between the Corporation of the City of Kenora and the Kenora Professional Fire Fighters Association I.A.F.F. (KPPFA) Local 943; and further

That three readings be given to a bylaw to execute a Collective Agreement between the Corporation of the City of Kenora and the Kenora Professional Fire Fighters Association I.A.F.F. (KPPFA) Local 943.

### **Street Line Painting Tender**

#### **18. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the quotation submitted by RCB Manitoba Ltd, in the amount \$103,940.00 (plus HST) with an hourly rate of \$95.00 (plus HST) for extra work and a rate of \$80.00 (plus HST) per unit for Bicycle Symbols for the 2018 Urban Street and Highway Line Marking works be hereby accepted.

### **Approval of By-laws**

#### **19. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

#17-2018 – Confirmatory

#18-2018 – 243 Rabbit Lake Road Lease Extension

#19-2018 – Minister of Fisheries & Oceans Agreement

#20-2018 – Ministry of Health & Long Term Care Healthy Kids Agreement

#21-2018 - MD Steel Construction Ltd Agreement

#22-2018 – Kenora Professional Fire Fighters Collective Agreement

### **Notices of Motion**

None

### **Proclamations**

None

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor McMillan announced that March 22 is World Water Day, an annual observance day to highlight the importance of freshwater

2. Councillor Reynard shared that after the budget meetings he feels much more confident and is impressed that there is a stronger vision on maintenance costs rather than reacting when the unexpected arises
3. Mayor Canfield shared that NOMA is in the process of determining which Provincial representatives will be attending their upcoming conference in Kenora May 2-4

**Adjourn to Closed Session**

**20. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 12:18 p.m. to discuss items pertaining to the following:-

**Education & Training Members of Council (1 item)**

**Reconvene to Open Meeting**

Council reconvenes to open session at 2:15 p.m. with no reports from its closed session.

**Close of Meeting**

**21. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That this meeting be now declared closed at 2:16 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2018**

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**Mayor**

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**City Clerk**